



### **Inside Concessions: Q&A**

- **Building location:** 735 Lafayette Road (or Route 42), Medina, OH 44256. The Fair Office is at 720 West Smith Road, Medina, OH 44256. These 2 locations are both on the grounds but at opposite ends of each other.
- **Set up hours:** Saturday, July 27; 10a.m.-2p.m, Sunday, July 28; 9a.m.-9p.m. and the first day of fair (Monday, July 29) your booth has to be ready to go by 10a.m.
- **Staffing the booth:** at least one person should man your booth.
- **Building hours:** 10a.m. – 10p.m., last day of fair (Sunday, August 4) you can begin to tear down your booth at 9p.m.
- **Parking:** there are no parking passes. As long as you park on our grounds it is free.
- **Gate Admissions:** with your contract you will receive 14 individual daily gate admission tickets which you will need to pick up at the Fair Office (**we will NOT mail them**). These tickets are released as long as the Fair Office has your signed contract, full payment, and a copy of your company's liability insurance.
- **How do the tickets work:** the 14 tickets can be used by anyone or 2 people all week; if you need more tickets the Season Strip of 7 gate admissions is \$30 (\$11 savings) and is on sale through the first day of fair (goes off sale Monday, July 30 at 9p.m.), they can only be purchased at the Fair Office. Tickets CANNOT be left at the Fair Office for others to pick up or the gates that is your own risk if you choose to do so. The person who initials the top of the contract for the tickets gets all 14.
- **Re-entry:** if you work your booth, leave and plan to come back to the fair that same day, make sure to ask to be stamped with a re-entry stamp before you leave. If you don't you will have to pay or use another ticket to get back in.



- **Insurance Policy:** the MCAS needs a copy of the company's liability insurance for \$1,000,000 listing the Medina County Agricultural Society as additionally insured. IT CANNOT BE WRITTEN IN.
- **\$50 guarantee** will be returned to you in a check or you can use as a deposit for next year's fair if your booth is manned until 9p.m. on Sunday, August 4. If you choose to leave before 9p.m. the \$50 will be deposited by the MCAS.
- **How early can one get into the C.C.:** the gates all open at 8a.m. daily so you are able to get into the building sooner than 10a.m. There is a restaurant in the C.C. that will be open around 6a.m.-7a.m. for breakfast daily.
- **Booth location:** your booth space will be marked on your contract (C.C. #) or TBA if you are new. The concession chair will assign your booth space and there will be a big map in the building and workers to help you locate your space.
- **What comes with what size booth:** 10x10 space – 1 8ft. table and 2 folding chairs. 10x20 space – 2 8ft. tables and 2 folding chairs. Additional tables and chairs are available for rent: tables - \$3.00 ea. and chairs - \$1.00 ea. Rental fee of the additional tables/chairs is to be paid with the contract amount in full at the Fair Office. This is a first come first serve basis. Yes, you may bring in your own tables and chairs.
- **Booth set up:** they are separated by curtains. 2 short sides and 1 tall in the back. Yes, you may pin a sign on the curtains.
- **Wi-Fi:** yes there is Wi-Fi and it is free.
- **Electric:** yes there is electric hook up.
- **End of Fair wrap up:** you may put a deposit down to secure your space for the 2020 fair at the end of the 2019 fair. Contracts for 2020 will go out in the mail around February/March of 2020.